

**INFORMATION BULLETIN**  
**GROUP OF EXPERTS FOR THE CONTROL OF MONEY LAUNDERING (GELAVEX)**

**LIV MEETING OF THE GROUP OF EXPERTS  
FOR THE CONTROL OF MONEY LAUNDERING  
May 23-24, 2023  
Washington D.C.  
Hybrid Format**

**OEA/Ser.L/LIV.4.54  
DDOT/LAVEX/INF1/23  
May 1st, 2023  
Original: Spanish**

**INFORMATION BULLETIN – IN PERSON MODALITY**  
**Regular Virtual Session – May 23-24, 2023**

The **LIV Meeting of the Group of Experts for the Control of Money Laundering (GELAVEX)** will take place in hybrid format, with in-person participation in Washington DC and virtually through the KUDO platform from May 23 to 24, 2023, from 09:00 a.m. to 05:30 p.m. (**Washington D.C. time**). The meeting will take place in the Padilha Vidal Room, located on the TL floor of the General Services Building (GSB) of the General Secretariat of the Organization of American States (OAS), located at 1889 F Street, N.W., Washington D.C., 20006.

The purpose of the meeting is to follow up on the approved Work Plan and the recommendations agreed at the LIII GELAVEX meeting, held in virtual format from Washington DC on November 16, 2022.

The links to access each of the sessions of this meeting will be individually distributed, according to the profile of the participant, to all those who register through the virtual form available at the following link:

<https://forms.office.com/r/6Ru9Vb1AqU>

The coordination meeting that will be held only between the Presidency and Vice Presidency, Coordinators of the Working Subgroups, and the Technical Secretariat, will be held on May 22 between 3:00 p.m. and 4:00 p.m. (**Washington DC Time**).

Delegates attending in person are asked to kindly read the following instructions carefully:

**1. VENUE**

The LIV Meeting of the Group of Experts of the Control of Money Laundering will take place in the “**Padilha Vidal Room**”, located at 1889 F Street N.W., Washington D.C., 20006.

For further information please click in the image:



## **2. DELEGATIONS**

For delegates that participate in person, Department against Transnational Organized Crime (DTOC) will not limit the number of participants in the room, but we suggest the following recommendations that will also be made to virtual delegates:

The use of the floor by delegates will be authorized if the delegation wishes to make comments, clarify doubts and/or present relevant contributions after the presentation of the Sub-Groups and other exhibitors. The Technical Secretariat recommends that delegations establish a parallel communication system between delegates from the same country to coordinate the comments and contributions that virtual speakers and listeners and in-person participants may wish to make during the meeting. Recommendations for good speaking practices and improved use of time during this hybrid meeting are detailed below.

## **3. GELAVEX TECHNICAL SECRETARIAT**

Department against Transnational Organized Crime (DTOC) of the Organization of American States (OAS)

E-mail: [DDOT@oas.org](mailto:DDOT@oas.org)

1889 F Street, N.W. 8<sup>th</sup> floor, Washington, D.C. 20006

## **4. REGISTRATION OF PARTICIPANTS**

Registration of participants can only be done online through the link below:

<https://forms.office.com/r/6Ru9Vb1AqU>

## **5. LANGUAGES FOR THE WORKING SESSIONS AND DOCUMENTS**

The working sessions will be in Spanish and English and will have simultaneous interpretation in both languages. The Technical Secretariat will distribute the documents of this Meeting by email in advance. Since the OAS has a policy of holding eco-friendly meetings, **the printing of documents will be limited**; participants are requested to keep their documents during all meetings. Delegations are kindly urged to download meeting documents.

## **6. RECOMENDATIONS ON THE PLATFORM AND THE USE OF TIME**

We recommend that delegates follow the guidelines below to optimize the use of time during the meeting:

- We respectfully suggest to delegations that take the floor to speak, to kindly forego acknowledgements and greetings; in order to make the most of the limited time of the meeting;
- Due to the time limits of this meeting, the delegations that wish to speak after the presentations of the Sub-Groups' coordinators are politely requested to speak in accordance with the rules defined by the Presidency: the maximum time is 3 minutes per delegation, so that all delegations can speak within the established time;
- The Department against Transnational Organized Crime kindly requests delegations to be connected 30 minutes before the start time of the meeting on May 23; in order to resolve any technical problem and to ensure that the meeting starts on time.

## **7. ENTRY AND DEPARTURE REQUIREMENTS**

The United States Government requires travelers to present a passport, which must have a minimum validity of six months, and a copy of round-trip ticket. All international visitors or foreign citizens, except those whose countries are members of the Waiver Program (traveling only with a valid passport) need a valid visa to enter the US. Without this document, the immigration service will not allow entry to U.S. territory.

It is recommended that delegates, observers, and representatives of international organizations and other participants apply early and check with the embassy or consulate of the United States of America in their countries about visa requirements for each particular country in order to enter the US. For more information visit the website: <http://www.travel.state.gov>.

## **8. WEATHER**

During the month of May in Washington D.C., the temperature ranges between 60° and 90°F (16° to 32° C).

**9. DISTANCE FROM THE AIRPORT TO DOWNTOWN DC**

Ronald Reagan National Airport                      15 minutes      taxi US\$30.00 (approx.)

Dulles International Airport                            40 minutes      taxi US\$70.00 (approx.)

Delegates may choose to contact their country's Permanent Mission to the OAS to arrange transportation during their stay in Washington DC.

For more information visit the following websites:

<https://www.flydulles.com/iad/parking-transportation>

<http://www.metwashairports.com/reagan/1179.htm>

**10. ELECTRICAL CURRENT**

The electrical current is 110 volts.

**11. HOTEL ACCOMMODATIONS**

Because hotel rooms are in constant demand in Washington D.C., it is recommended that reservations be made as soon as possible through your country's Embassy or by calling the following hotel:

HOTEL	ADDRESS	DISTANCE	CONTACT INFORMATION
State Plaza Hotel	2117 E Street N.W. Washington DC 20037	0.3 millas	Reservations: 800-424-2859 <a href="mailto:cstapleton@stateplaza.com">cstapleton@stateplaza.com</a> <a href="https://www.stateplaza.com/">https://www.stateplaza.com/</a>
Courtyard Washington, DC - Foggy Bottom	515 20th Street NW, Washington, DC 20006	0.3 millas	+1 202-296-5700 <a href="https://www.marriott.com/en-us/hotels/wasfb-courtyard-washington-dc-foggy-bottom/overview/">https://www.marriott.com/en-us/hotels/wasfb-courtyard-washington-dc-foggy-bottom/overview/</a>
Hampton Inn Washington, D.C./White House	1729 H Street N.W. Washington, DC, 20006	0.4 millas	+1 202-296-1006 <a href="https://www.hilton.com/en/hotels/washshx-hampton-washington-dc-white-house">https://www.hilton.com/en/hotels/washshx-hampton-washington-dc-white-house</a>

Hotel Hive	2224 F Street NW Washington DC	0.4 millas	+1 202 849-8499 <a href="http://www.hotelhive.com">www.hotelhive.com</a> <a href="mailto:info@hotelhive.com">info@hotelhive.com</a>
------------	-----------------------------------	------------	---

**NOTE: Hotel and food expenses will be borne by each participant.**

For a hotel reservation to be confirmed, it must be accompanied by a valid credit card.

**12. MEDICAL CARE**

It is recommended that delegates have medical insurance with international coverage for major medical expenses.

**13. OTHER MATTERS**

The Technical Secretariat remains available to clarify any doubts and respond to questions from the delegations through the email [DDOT@oas.org](mailto:DDOT@oas.org).